

ZACHARY M. BERGER

15 Boston Neck Road, Apartment #1
North Kingstown, Rhode Island 02852
zmberger@gmail.com

401-295-7349 (home)

401-286-9283 (cell)

LIBRARY EMPLOYMENT **Westerly Public Schools, Westerly, RI** Sep 2008 – Jun 2009
District Librarian - Research Skills Focus, Grades 5 through 12

- **Instructional Design:** Used various technology and information literacy tools and materials to guide students through required research projects
- **Software Trainer:** Trained and supported district-wide 5th grade use of Renzulli Learning™ software and guided students through related research assignments
- **Curriculum Development:** Co-wrote and formatted the district's first K – 12 Research Skills Curriculum, aligned with AASL 21st Century Standards and RI GLE/GSEs
- **Technology Leadership:** As District Technology Committee member, proposed and vetted new technology protocols and equipment
- **Student Advisor:** Served as faculty member of weekly high school advisory class

Westerly Public Schools, Westerly, RI Sep 2006 – Jun 2008
Library Media Specialist, Westerly High School, Grades 9 through 12

- **Classroom Collaborations:** Information literacy and research skills instruction to support all areas of high school curriculum
- **Library Management:** Cataloging, circulation management and analysis, and acquisition and weeding of materials using Spectrum and TitleWave software
- **Technical Support:** Circulation and maintenance of computers, peripherals, VCRs, DVD players, and overhead and LCD projectors
- **Schoolwide Leadership:** Co-Chair of NEASC Accreditation "School Resources for Learning" Committee
- **Program Development:** Redesigned and analyzed summer reading program

OTHER EMPLOYMENT **Dogsitting Services, West Warwick, RI** May 2010 – present
Self-employed dogsitter

- Maintain control of pet and utilize behavior modification techniques when needed
- Facilitate regular exercise while maintaining pet's health and dietary routine
- Establish efficient and reassuring client communications

Thomas Sgouros Campaign for Treasurer, North Kingstown, RI Dec 2009 – present
Campaign Deputy Treasurer

- Primary legal contact for collecting, recording, depositing, and refunding contributions
- Utilize NGP Campaign Office™ database management and reporting software
- Adhere to state and federal campaign finance requirements, file quarterly-mandated Board of Election reports, and maintain contact with state regulators

Bank of America / FleetBoston Financial, Providence, RI 2002 – 2004
Retirement Benefits Coordinator

- Counseled and coordinated benefits for 444 retiring employees in two-year period
- Achieved 23% increase in customer satisfaction within first three months in position
- Researched, designed, facilitated, and presented benefits seminars throughout the Northeast to as many as eighty employees at a time

FleetBoston Financial, Lincoln, RI 1999 – 2002
Human Resources Generalist

- Strong knowledge of company human resources policies, procedures, benefits, products, and services
- Effective problem resolution and crisis management in busy call center environment
- Attended professional development seminars in Microsoft Excel, Fundamentals of Banking, and Compensation and Benefits

Borders Books, Music & Café, North Attleboro, MA 1997 – 1999
Assistant Manager of Human Resources, Inventory, Merchandising, and Music

- Daily operational responsibility for 23,500 square foot store and up to 45 employees
- Mentored and developed staff, four of whom were promoted to Assistant Manager
- Supervised shipping and receiving, book orders, returns, and annual inventory of stock

STUDENT TEACHING	<p>Narragansett Elementary School, Narragansett, RI Feb – Mar 2006 <i>Student Teacher, School Library, Pre-School through Grade 4</i></p> <ul style="list-style-type: none"> ▪ Classroom Management: Daily instruction with forty-minute-long Kindergarten classes of up to 23 students per class ▪ Curriculum Enrichment: Compilation of library titles corresponding to 2nd Grade math unit ▪ Community Outreach: Designed and distributed Parent Resources brochure ▪ Diverse Learners: Taught Dewey Decimal, Nonfiction Resources, and Story-building lessons using verbal, visual, and kinesthetic components for multiple intelligences ▪ Program Administration: Assisted with collection development and database maintenance
	<p>Narragansett High School, Narragansett, RI Jan – Feb 2006 <i>Student Teacher, Library Media Center, Grades 9 through 12</i></p> <ul style="list-style-type: none"> ▪ Differentiated Instruction: “Plagiarism Boot Camp” for accelerated and non-accelerated classes ▪ Curriculum Collaborations: Articles of the Constitution, France in the Dark Ages, Landmark Cases of the Supreme Court, Art & Literature Connections ▪ Technology Instruction: “Create with Photo Story 3” for Social Studies and English classes ▪ Critical Thinking Models: “Black History Is...” and “What Makes a Memoir Memorable?” displays to foster thoughtful student engagement with current events ▪ Formal Evaluations: Assessments of Art & Literature Connections senior exam projects
OTHER EXPERIENCE	<p>University of Rhode Island, Kingston, RI 2005 – 2006 <i>Graduate Assistant, Graduate School of Library and Information Studies</i></p> <ul style="list-style-type: none"> ▪ Community Analysis and Diversity Populations: Portfolio and Rubric Development ▪ Department webmaster (self-taught), Job List coordinator, and faculty research ▪ Co-editor of department newsletters, brochures, and conference materials ▪ Computer and technical support and troubleshooting for faculty, staff, and students
TECHNICAL SKILLS	<ul style="list-style-type: none"> ▪ RICAT, Ocean State Libraries, and HELIN OPAC navigation skills and RILINK ILL processing and documentation ▪ Macintosh OS X, Microsoft Windows 2000, and Microsoft XP Professional operating systems ▪ Adobe Photoshop and Lemke Graphic Converter image manipulation software ▪ Follett Circulation and Cataloging software programs, including Spectrum and TitleWave ▪ Microsoft Office: Word, Excel, and PowerPoint for Windows and Macintosh ▪ DreamWeaver website authoring and design software ▪ AskRI, H.W. Wilson, EBSCO Host, and Gale online databases navigation skills ▪ Microsoft Photo Story 3 and Microsoft Publisher ▪ Basic HTML coding and web design skills ▪ Renzulli Learning™ research and differentiated instruction software ▪ NGP Campaign Office™ software and database management tool ▪ WebJunction, blogging, podcasting, and social networking skills ▪ TrueOutcomes™ Electronic Portfolio ▪ Symposium™ Interactive Display System ▪ Internet search and navigation tools

EDUCATION **M.L.I.S.**, University of Rhode Island, Kingston, RI, 2006
 School Library Media Specialist concentration
B.A., English, University of Rhode Island, Kingston, RI, 1991

CERTIFICATION **Rhode Island K–12 Teaching Certification # 47187**
School Library Media, expires August 31, 2011

PROFESSIONAL AFFILIATIONS **Rhode Island Educational Media Association**
 Member, 2004 – present
 President, 2008 – 2009
 Annual Conference Exhibits Coordinator, 2007 – 2009
 Board of Directors, Member-at-Large, 2006 – 2007
New England School Library Association Board of Directors, 2008 – 2009
New England Int’l Society for Technology in Education Board of Directors,
 2008 – 2009
New England Library Association, 2005 – 2007
Alumni Relations Committee, URI GSLIS, 2004 – 2005
American Library Association, 2004 – present

PROFESSIONAL DEVELOPMENT **Overcoming Challenges: A Program for Writers & Illustrators of Children’s Books: “My Biggest Career Challenge and How I Solved It” and “My Biggest Writing/Illustrating Challenge and How I Solved It”**,
 Eric Carle Museum, Mar 2010
Annual Conferences, RIEMA, 2005 – 2009
Leadership Conference: Implementing the New AASL Standards,
 New England School Library Association, Mar 2009
Middle & High School Sharing Session, RIEMA, Feb 2009
Elementary Sharing Session, RIEMA, Feb 2009
Freedom of Information and the New RI Civics Standards,
 University of RI Department of Journalism, Jan 2009
AskRI & WebJunction: Power Tools for Teacher Librarians,
 RIEMA/OLIS, Jan 2009
Annual Conferences, New England School Library Association, 2007 – 2008
Annual Conferences, New England International Society for Technology in Education, 2007 – 2008
Guest Lecturer, URI GSLIS LSC 520: School Library Media Services, Dec 2008
Annual Conference, Connecticut Association of School Librarians, Nov 2008
Model Classroom Grant (RITTI): Electronic Portfolios, RIDE, Jul/Aug 2008
Confratute: Enrichment Teaching and Learning,
 University of Connecticut, Jul 2008
Essay Judge, Rhode Island Academic Decathlon, Mar 2008
Podcasting Workshop II, RIEMA, Dec 2007
Guest Lecturer, URI GSLIS LSC 520: School Library Media Services, Dec 2007
Podcasting Workshop I, RIEMA, Dec 2007
Secondary Sharing Session, RIEMA, Nov 2007
My College Freshman Is Your High School Senior: Information Literacy Needs of First Year College Students, URI Libraries/OLIS/RIEMA,
 May 2007
Annual Conference, New England Library Association, 2005

AWARDS AND ACHIEVEMENTS **Beta Phi Mu International Library Science Honor Society**, URI GSLIS, 2006
Scholarship Recipient, Rhode Island Educational Media Association, 2006
Betty Fast Memorial Scholarship Recipient, URI GSLIS, 2005 – 2006
Scholarship Recipient, New England Library Association, 2005
Phi Alpha Theta International History Honor Society, URI, 1991